



Reengagement Panel Report

Assessment of Capacity and Approval of QA Procedures

Part 1 Details of provider

1.1 Applicant Provider

Registered Business/Trading Name:	
Address:	
Date of application:	
Date of resubmission of application:	
Date of site visit (if applicable):	
Date of reconvene meeting (if applicable)	
Date of recommendation to the Programmes and Awards Executive Committee:	

1.2 Profile of provider



Part 2 Panel Membership

Name	Role of panel member	Organisation

Part 3 Findings of the Panel

3.1 Summary Findings



3.2 Recommendation of the panel to Programmes and Awards Executive Committee of QQI

	Tick <u>one</u> as appropriate
Approve [the provider's – insert name] draft QA procedures	
Refuse approval of [the provider's – insert name] draft QA procedures pending mandatory changes set out in Section 6.1 <small>(If this recommendation is accepted by QQI, the provider may make a revised application within six months of the decision)</small>	
Refuse to approve [the provider's – insert name] draft QA procedures	



Part 4 Evaluation of provider capacity

4.1 Legal and compliance requirements:

	Criteria	Yes/No/ Partially	Comments
4.1.1(a)	Criterion: <i>Is the applicant an established Legal Entity who has Education and/or Training as a Principal Function?</i>		
4.1.2(a)	Criterion: <i>Is the legal entity established in the European Union and does it have a substantial presence in Ireland?</i>		
4.1.3(a)	Criterion: <i>Are any dependencies, collaborations, obligations, parent organisations, and subsidiaries clearly specified?</i>		
4.1.4(a)	Criterion: <i>Are any third-party relationships and partnerships compatible with the scope of access sought?</i>		
4.1.5(a)	Criterion: <i>Are the applicable regulations and legislation complied with in all jurisdictions where it operates?</i>		
4.1.6(a)	Criterion: <i>Is the applicant in good standing in the qualifications systems and education and training systems in any countries where it operates (or where its parents or subsidiaries operate) or enrolls learners, or where it has arrangements with awarding bodies, quality assurance agencies, qualifications authorities, ministries of education and training, professional bodies and regulators.</i>		



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Findings

**4.2 Resource, governance and structural requirements:**

	Criteria	Yes/No/ Partially	Comments
4.2.1(a)	Criterion: <i>Does the applicant have a sufficient resource base and is it stable and in good financial standing?</i>		
4.2.2(a)	Criterion: <i>Does the applicant have a reasonable business case for sustainable provision?</i>		
4.2.3(a)	Criterion: <i>Are fit-for-purpose governance, management and decision making structures in place?</i>		
4.2.4(a)	Criterion: <i>Are there arrangements in place for providing required information to QQI?</i>		

Findings

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4.3 Programme development and provision requirements:

	Criteria	Yes/No/ Partially	Comments
4.3.1(a)	Criterion: <i>Does the applicant have experience and a track record in providing education and training programmes?</i>		
4.3.2(a)	Criterion: <i>Does the applicant have a fit-for-purpose and stable complement of education and training staff?</i>		
4.3.3(a)	Criterion: <i>Does the applicant have the capacity to comply with the</i>		



	<i>standard conditions for validation specified in Section 45(3) of the Qualifications and Quality Assurance (Education and Training) Act (2012) (the Act)?</i>		
4.3.4(a)	Criterion: <i>Does the applicant have the fit-for-purpose premises, facilities and resources to meet the requirements of the provision proposed in place?</i>		
4.3.5(a)	Criterion: <i>Are there access, transfer and progression arrangements that meet QQI's criteria for approval in place?</i>		
4.3.6(a)	Criterion: <i>Are structures and resources to underpin fair and consistent assessment of learners in place?</i>		
4.3.7(a)	Criterion: <i>Are arrangements for the protection of enrolled learners to meet the statutory obligations in place (where applicable)?</i>		

Findings

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4.4 Overall findings in respect of provider capacity to provide sustainable education and training



Part 5 Evaluation of draft QA Procedures submitted by <Provider Name>

The following is the panel’s findings following evaluation of <Provider name> quality assurance procedures against QQI’s Core Statutory Quality Assurance Guidelines (April 2016) and Topic Specific QA Guidelines - <Blended Learning, Research Degrees and Apprenticeship - select or delete as appropriate>. Sections 1-11 of the report follows the structure and referencing of the Core QA Guidelines.

1 GOVERNANCE AND MANAGEMENT OF QUALITY

Panel Findings:

2 DOCUMENTED APPROACH TO QUALITY ASSURANCE

Panel Findings:



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3 PROGRAMMES OF EDUCATION AND TRAINING

Panel Findings:

4 STAFF RECRUITMENT, MANAGEMENT AND DEVELOPMENT

Panel Findings:



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5 TEACHING AND LEARNING

Panel Findings:

6 ASSESSMENT OF LEARNERS

Panel Findings:



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7 SUPPORT FOR LEARNERS

Panel Findings:

8 INFORMATION AND DATA MANAGEMENT

Panel Findings:



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9 PUBLIC INFORMATION AND COMMUNICATION

Panel Findings:

10 OTHER PARTIES INVOLVED IN EDUCATION AND TRAINING (incl. Apprenticeships)

Panel Findings:



11 SELF-EVALUATION, MONITORING AND REVIEW

Panel Findings:

12 TOPIC-SPECIFIC QA PROCEDURES: BLENDED LEARNING

Panel Findings: <remove this section if not applicable to the provider>



13 TOPIC-SPECIFIC QA PROCEDURES: RESEARCH DEGREES

Panel Findings: <remove this section if not applicable to the provider>

14 TOPIC-SPECIFIC QA PROCEDURES: APPRENTICESHIP

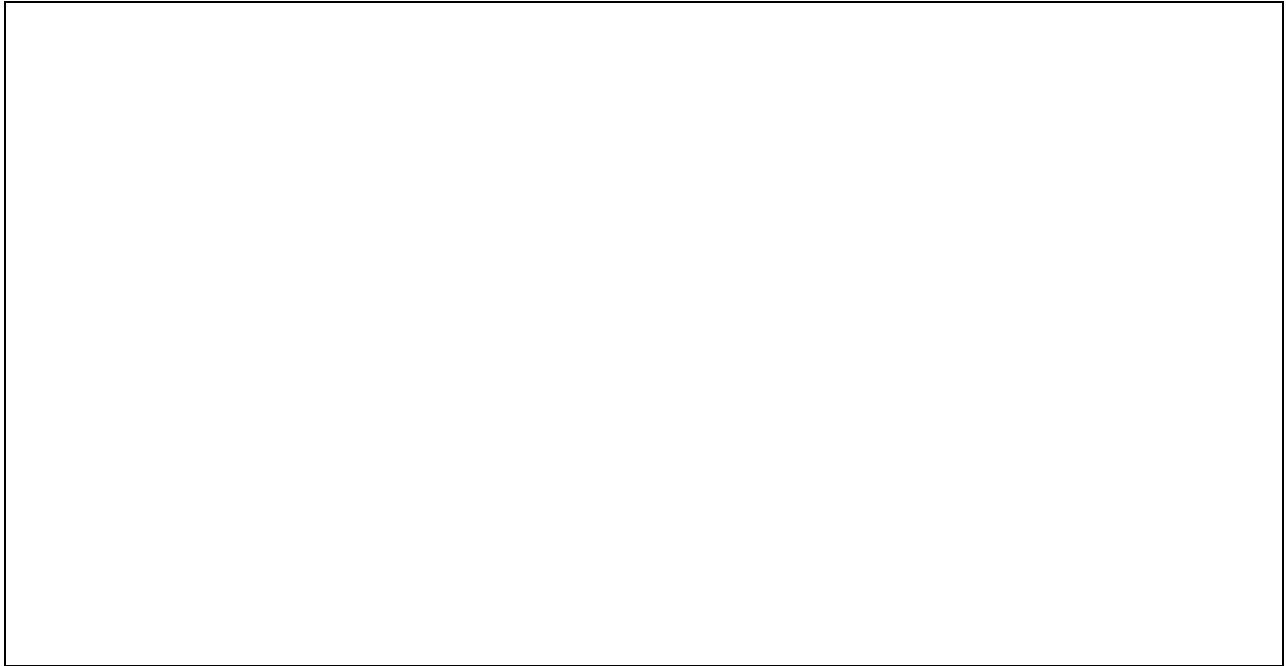
Panel Findings: <remove this section if not applicable to the provider>



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Evaluation of draft QA Procedures - Overall panel findings





Part 6 Conditions of QA Approval

6.1 Conditions of QA Approval

1.

Part 7 Mandatory Changes to QA Procedures and Specific Advice

7.1 Mandatory Changes

1.

7.2 Specific Advice

1.

Part 8 Proposed Approved Scope of Provision for this provider

NFQ Level(s) – min and max	Award Class(es)	Discipline areas



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Part 9 Approval by Chair of the Panel

This report of the panel is approved and submitted to QQI for its decision on the approval of the draft Quality Assurance Procedures of <Provider Name>.

Name: _____

Date:



Annexe 1: Documentation provided to the Panel in the course of the Evaluation

Document	Related to

Annexe 2: Provider staff met in the course of the Evaluation

Name	Role/Position