

## Quality and Qualifications Ireland

Note of the twenty-ninth Meeting of the Authority (The Board) which was held incorporeally and took place on Thursday, 22 June and Tuesday, 27 June 2017.

**Contributed:**

- Mr. Gordon Clark (Chair)
- Dr. Pdraig Walsh (Chief Executive)
- Dr. Barbara Brittingham
- Ms. Una Buckley (participated in meeting of 27 June only)
- Ms. Mary Danagher
- Ms. Joanne Harmon
- Mr. Jack Leahy (participated in meeting of 27 June only)
- Mr. Thomas McDermott
- Mr. James Moore

**Co-ordinated by:** Ms. Caitriona Lawless (Recording Secretary)

### INTRODUCTION

As a mark of respect to QQI Board Member, Dr. Ann Louise Gilligan who died on 15 June 2017, it was decided to postpone the Board Meeting scheduled for Friday, 16 June. As there were several items on the meeting agenda which required a Board decision in the short-term, it was agreed that an incorporeal meeting of the QQI Board should be held to process these matters. That meeting was held on Thursday, 22 June and Tuesday, 27 June 2017.

### 1. BUDGET AND FINANCE

Board Members were asked to consider the documents relating to **Budget and Finance**.

#### 1.1. ICT Contract Resources 2017

The Board **approved** the procurement of contracts for ICT contract resources and/or services for six months, in accordance with QQI's Purchasing and Procurement Policy, subject to contract and subject to the presentation of an update on the follow-up to the recommendations of the Information Security Review conducted in late 2016, to the Board at its next scheduled Meeting.

### 1.2. Licence for Fourth Floor, 10 Lower Mount Street

Following a number of queries for further information/clarification in relation to this item, the Board noted that the Executive decided to defer decision on this item until it could provide the relevant information. The matter would be considered further once the information was provided.

Following receipt of the requested information on 26 June, the Board on 27 June **authorised** the Chairperson and the Executive/Chief Executive to execute a licence for the Fourth Floor, Behan House, 10 Lower Mount Street on behalf of QQI, on the terms and conditions offered by the landlord. The Board noted that the Executive would present the Board with an accommodation plan for the period 2017-2023 at the Board Meeting scheduled for 22 September 2017.

## 2. **STRATEGIC PLANNING**

Board Members were asked to consider the documents entitled **Strategic Planning**.

### 2.1. Annual Report 2016

Following the inclusion of amendments it had requested, the Board **approved** the QQI Annual Report for 2016.

## 3. **GOVERNANCE**

Board Members were asked to consider the documents relating to **Governance**.

### 3.1. Appointments to QQI Committees

The Board **approved** the appointment of Dr. Ailsa Crum to the Approvals and Reviews Committee (ARC). Dr. Crum replaces Mr. Maurice Buckley whose term of membership has been completed.

The Board **approved** the temporary appointment of Ms. Roisin Sweeney to the Programmes and Awards Executive Committee (PAEC). Ms. Sweeney replaces Dr. Deirdre Stritch who is currently on maternity leave.

#### **4. COMPREHENSIVE POLICY DEVELOPMENT PROGRAMME**

The Board noted the documents relating to the **Comprehensive Policy Development Programme**.

##### **4.1. QQI Validation Policy**

The Board **adopted** the amendments to the *QQI Policies and Criteria for the Validation of Programmes of Education and Training* as outlined in the document circulated.

#### **5. QUALIFICATIONS**

The Board noted the documents entitled **Qualifications (Titling of Apprenticeship Programmes)**.

##### **5.1. Titling of Awards – New Apprenticeship Programmes**

Following further consideration by the Executive, it was decided that this item would instead be presented to the Policies and Standards Committee (PSC) for consideration at its meeting scheduled for 29 June 2017.

#### **6. NEXT MEETING**

The Board noted that the next meeting would take place on **Friday, 21 July 2017** beginning at **10:00 a.m.** where the remaining items on the agenda of the Board Meeting originally scheduled for Friday, 16 June would be considered.

**THIS CONCLUDED THE BUSINESS OF THE MEETING.**