

PROGRAMMES AND AWARDS EXECUTIVE COMMITTEE (PAEC)

Thursday 16 June 2016 at 9.30am
Boardroom, 26/27 Denzille Lane, Dublin 2

Note of the eighteenth meeting of the QQI Programmes and Awards Executive Committee held in the Boardroom, 26/27 Denzille Lane, Dublin 2 on **Thursday 16 June 2016 at 9.30am**

Present:

Dr Pdraig Walsh (Chairperson)
Ms Barbara Kelly
Ms Angela Lambkin
Dr Bryan Maguire
Ms Karena Maguire
Dr Deirdre Stritch

In attendance:

Ms Therese Masterson (Key Executive)
Ms Janet Cawley (Secretary)
Dr Peter Cullen
Mr Walter Balfe

Apologies:

Ms Andrina Wafer
Mr John O'Connor

ADOPTION OF THE AGENDA

The Agenda was adopted subject to the withdrawal of the New Approach Training Limited programmes PG22393 and PG22346 under item 4.1.1.

1. MINUTES OF THE MEETING OF 19 April 2016

The minutes of the PAEC Meeting held on 19 April 2016 were approved by the Committee.

2. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

3. NOTE OF THE MEETING, REPORT FOR THE BOARD

3.1 Note of Meeting of 11 April 2016

The committee APPROVED the Note of the PAEC Meeting of 11 April 2016, for publication on the QQI website.

The Committee noted that the Board, at its meeting on 10 June, withdrew validation of QQI programmes from Grafton College of Management Science, with effect from 5 September 2016.

3.2 Note of Meeting of 19 April 2016

The committee APPROVED the Note of the PAEC Meeting of 19 April 2016, for publication on the QQI website.

3.3 Report for the Board on the meeting of 11 April 2016

The Committee NOTED the Report for the Board on the PAEC Meeting of 11 April 2016.

3.4 Report for the Board on the meeting of 19 April 2016

The Committee NOTED the Report for the Board on the PAEC Meeting of 19 April 2016.

4. PROGRAMME VALIDATION APPLICATIONS

4.1. Further Education and Training (FET) Programmes

4.1.1 FET Programme Validation applications

The Committee NOTED the documentation circulated and the detailed verbal report presented.

The Committee APPROVED the recommendations in respect of the validation of the programmes listed in the documentation.

The Committee discussed the question of the specification of conditions of validation for FET programmes and how this might be communicated to providers. The Executive is to examine potential means to carry this out and to report back to the Committee.

Maths for STEM (PG22355)

The City of Dublin ETB (CDETb) submitted a Maths for STEM programme for validation in March 2016. The site visit of the Expert Panel took place in March 2016 and the panel indicated verbally its intention to recommend validation of the programme. The programme was validated by the PAEC at its meeting on 19 April 2016, subject to receipt of the report of the Expert Panel.

The report was subsequently submitted and the PAEC was asked to consider the report of the Expert Panel noting the recommendations, and the CDETb response and confirm its earlier decision in light of the additional information. The Committee found that some of the panel's recommendations were unclear and needed to be reworded. The Committee APPROVED the validation of the programme subject to receipt of the final report. The Committee delegated this to the Executive.

4.1.2 FET Programme Evaluation Reports

The Committee NOTED the FET Programme Evaluation Reports circulated.

4.2 Higher Education and Training Programmes – Programme Validation

4.2.1 The Open Training College

The committee NOTED the documentation circulated. The 11 programmes listed in 4.2.1.1 had been deferred by the Committee at the last PAEC meeting on 19 April subject to receipt of validation reports. The reports were subsequently submitted to QQI. The Committee APPROVED the validation of the following programmes from September 2016:

- 4.2.1.1 Certificate in Supporting and Working with Families, Level 7, Special Purpose Award, 10 Credits
- Certificate in Quality and Risk in Service Delivery, Level 6, Special Purpose Award, 20 Credits
- Certificate in Autism, Wellbeing and Positive Behaviour Supports, Level 7, Special Purpose Award, 20 Credits
- Certificate in Empowerment and Advocacy, Level 6, Minor Award, 10 Credits
- Certificate in Supporting Individualised Living and Alternative Services, Level 8, Minor Award, 10 Credits
- Certificate in Active Inclusion, Level 7, Minor Award, 10 Credits
- Certificate in Social Care Practice and Ethics, Level 6, Minor Award, 10 Credits
- Certificate in Communication and Interpersonal Skills in Social Care, Level 6, Minor Award, 10 Credits
- Certificate in Focus on the Individual, Level 6, Minor Award, 15 Credits
- Certificate in Exploring Disability, Level 6, Minor Award, 10 Credits

4.3 Devolution of Responsibility for Validation sub-processes

No Business

4.4 Validation of Research Degree Programmes

No Business

4.5 Springboard Approvals

No Business

4.6 Initial Validation

No Business

5. REVALIDATION

5.1 Dublin Business School

The Committee NOTED the documentation circulated and APPROVED the revalidation of the following programmes for five years from June 2016:

- 5.1.1 Certificate in International Business, Level 6, Special Purpose Award, 30 Credits
- Certificate in Sales, Level 6, Special Purpose Award, 30 Credits
- Certificate in Tourism Marketing, Level 6, Special Purpose Award, 30 Credits

5.2 SQT Training Limited

The Committee NOTED the documentation circulated and APPROVED the revalidation of the following programmes for five years from June 2016:

- 5.2.1 Diploma in Process Engineering, Level 8, Special Purpose Award, 60 Credits
- Certificate in Process Engineering, Level 8, Special Purpose Award, 40 Credits
- Certificate in Process Engineering, Level 7, Special Purpose Award, 10 Credits
- Certificate in Process Engineering, Level 6, Special Purpose Award, 10 Credits

6. QA FOR COLLABORATIVE AND TRANSNATIONAL PROVISION

No Business

7. APPROVAL OF QUALITY ASSURANCE PROCEDURES FOR LEGACY PROVIDERS (RE-ENGAGEMENT)

No Business

8. EXTENSION OF DELEGATION OF AUTHORITY BY LEVEL/FIELD

No Business

9. ROUTINE STANDARDS ACTIVITIES UPDATE

No Business

10. CHANGE OF REGISTRATION PROVIDER STATUS OF LEGACY HET AND FET PROVIDERS

No Business

11. REPORT FROM THE PROGRAMMES AND AWARDS OVERSIGHT COMMITTEE

No Business