

## **PROGRAMMES AND AWARDS EXECUTIVE COMMITTEE (PAEC)**

**Wednesday 12 April at 9.30am**

**Boardroom, QQI, 26-27 Denzille Lane, Dublin 2**

Note of the twenty-fifth meeting of the QQI Programmes and Awards Executive Committee held in the Boardroom, QQI, 26-27 Denzille Lane, Dublin 2 on **Wednesday 12 April at 9.30am**.

### **Present:**

Dr Pdraig Walsh (Chairperson)  
Ms Angela Lambkin  
Dr Bryan Maguire  
Ms Karena Maguire  
Mr John O'Connor  
Ms Andrina Wafer

### **In attendance:**

Ms Therese Masterson (Key Executive)  
Dr Peter Cullen  
Mr Walter Balfe  
Dr Niamh Lenehan (Items 7 and 8)

### **Apologies:**

Ms Barbara Kelly  
Dr Deirdre Stritch (Maternity Leave)

## **1. MINUTES OF MEETINGS**

1.1 The Minutes of the PAEC Meeting held on 15 February 2017 were approved by the Committee.

## **2. MATTERS ARISING FROM THE MINUTES**

### **2.1 Membership of the PAEC**

The Committee noted that the Executive had, on behalf of the PAEC, asked the Programmes and Awards Oversight committee (PAOC) to consider appointing a member of that Committee as an observer at PAEC meetings in order to improve the effectiveness of the PAEC. The Committee NOTED that the PAOC considered this request and recommended that members of the PAOC be appointed as observers on a rotational basis. The PAOC also requested the PAEC to prepare a proposal on this matter to be presented to the PAOC for consideration.

## **3. NOTE OF THE MEETING, REPORT FOR THE BOARD**

### **3.1 Note of Meeting of 15 February 2017**

The Committee APPROVED the Note of the PAEC Meeting of 15 February 2017, for publication on the QQI website.

### **3.2 Report for the Board on the meeting of 15 February 2017**

The Committee NOTED the Report for the Board on the PAEC Meeting of 15 February 2017.

## **4. PROGRAMME VALIDATION APPLICATIONS**

#### **4.1 Further Education and Training (FET) Programmes**

##### **4.1.1 FET Programme Validation Applications**

The Committee NOTED the documentation circulated and the detailed verbal report presented.

The Committee APPROVED the recommendations in respect of the validation of the programmes listed in the documentation circulated. The Committee noted that the timeframe for the validation of FET programmes from commencement of the process has now reduced. It is now averaging 13 weeks.

##### **4.1.2 FET Programme Evaluation Reports**

The Committee NOTED the FET Programme Evaluation Reports circulated.

#### **4.2 Higher Education and Training Programmes - Programme Validation - 2013 Policy**

##### **A provider**

The Committee NOTED the documentation circulated. The Committee AGREED to set aside the Validation Report in respect of two programmes due to a compromised validation process. QQI will require the provider's quality assurance procedures to be approved before any new validation process commences under the 2016 validation policy.

This decision to set aside the report will be referred to the Programmes and Awards Oversight Committee for confirmation or referral back to the PAEC.

#### **4.3 Devolution of Responsibility for Validation sub-processes**

No Business

#### **4.4. Validation of Research Degree Programmes**

No Business

#### **4.5 Springboard Approvals**

No Business

#### **4.6 Apprenticeship Programmes**

##### **4.6.1 SOLAS**

The Committee NOTED the documentation circulated. The Committee APPROVED the validation of the following programme for five years from 1 May 2017 subject to the proposed conditions in the panel report and all the conditions from the 2016 validation policy:

4.6.1.1 Advanced Certificate Craft in Electronic Security Systems, Level 6, Major Award, 240 FET Credits

### **5. REVALIDATION**

#### **5.1 Application for Extension of Validation**

##### **5.1.1 Clanwilliam Institute**

The Committee NOTED the documentation circulated. The Committee APPROVED the request to extend the last intake date for the following programmes to September 2017:

5.1.1.1 Master of Science in Systemic Psychotherapy, Level 9, Major Award, 60 Credits

Postgraduate Diploma in Science in Systemic Psychotherapy, Level 9, Major Award, 60 Credits

### **5.1.2 Dorset College**

The Committee NOTED the documentation circulated. The Committee APPROVED the request to extend the last intake date for the following programmes to September 2017:

5.1.2.1 Higher Certificate in Business, Level 6, Major Award, 120 Credits  
Bachelor of Business, Level 7, Major Award, 180 Credits

### **5.1.3 Dublin Business School**

The Committee NOTED the documentation circulated. The Committee APPROVED the request to extend the last intake date for the following programmes to September 2018:

5.1.3.1 Bachelor of Arts (Honours) in Business, Level 8, Major Award, 180 Credits  
Bachelor of Arts (Honours) in Business Information Systems, Level 8, Major Award, 120 Credits  
Bachelor of Arts (Honours) in Marketing, Level 8, Major Award, 180 Credits  
Bachelor of Arts (Honours) in Financial Services, Level 8, Major Awards, 180 Credits  
Master of Business Administration, Level 9, Major Award, 90 Credits  
Masters of Science in International Accounting and Finance, Level 9, Major Award, 90 Credits  
Master of Science in Marketing, Level 9, Major Award, 90 Credits  
Master of Science in Management Practice, Level 9, Major Award, 90 Credits  
Master of Science in Information Systems with Computing, Level 9, Major Award, 90 Credits  
Certificate in Business and English Language, Level 6, Special Purpose Award, 60 Credits

## **6. QA FOR COLLABORATIVE AND TRANSNATIONAL PROVISION**

No Business

## **7. APPROVAL OF QUALITY ASSURANCE PROCEDURES FOR LEGACY PROVIDERS (RE-ENGAGEMENT)**

**7.1** The Committee NOTED the documentation circulated. The Committee NOTED the approach and activities undertaken with the aim of recommending approval of quality assurance procedures (Section 30 of the 2012 Act) for DIT and RCSI. The Committee APPROVED the quality procedures of the following providers:

- Dublin Institute of Technology (DIT)
- Royal College of Surgeons in Ireland (RCSI)

**7.2** The Committee NOTED the documentation circulated. The Committee NOTED the approach and activities undertaken with the aim of recommending approval of quality assurance procedures (Section 30 of the 2012 Act) for the Institutes of Technology. The Committee APPROVED the quality procedures of the following providers:

- Athlone Institute of Technology
- Dundalk Institute of Technology
- Institute of Technology Carlow
- Galway-Mayo Institute of Technology
- Limerick Institute of Technology

## **8. ESTABLISHMENT OF QUALITY ASSURANCE PROCEDURES BY PREVIOUSLY ESTABLISHED UNIVERSITIES**

**8.1** The Committee NOTED the documentation circulated. The Committee NOTED the approach and activities undertaken to consult on and establish the quality assurance procedures of the following Universities in line with Section 29 of the 2012 Act:

- Dublin City University
- Maynooth University
- Trinity College Dublin
- University College Cork
- University College Dublin
- National University of Ireland Galway
- University of Limerick

**9. EXTENSION OF DELEGATION OF AUTHORITY BY LEVEL/FIELD**

No Business

**10. ROUTINE STANDARDS ACTIVITIES UPDATE**

No Business

**11. CHANGE OF REGISTRATION PROVIDER STATUS OF LEGACY HET AND FET PROVIDERS**

No Business

**12. REPORT FROM THE PROGRAMMES AND AWARDS OVERSIGHT COMMITTEE**

**12.1 Report of the PAOC Meeting of 10 March 2017**

The Committee NOTED the documentation circulated. The Committee NOTED that the PAOC confirmed the decision of the PAEC to refuse validation of three programmes from three providers.