



**YOUR SKILLS CAN
TAKE YOU
FURTHER THAN
YOU THINK!**

EUROPASS CURRICULUM VITAE



SHOW WHAT YOU KNOW WITH THE EUROPASS CV

- The CV layout recommended by the European Commission.
- User-friendly format which captures your skills and achievements, explains your qualifications, embeds references and other documents.
- Helps employers understand your abilities and experience.
- Puts you at the heart of Europe-wide talent searches and sits in your European Skills Passport.



Supported by the Erasmus+
Programme of the European Union



www.europass.ie

THE EUROPASS CURRICULUM VITAE

The **Europass CV** is a standard CV template widely used in Europe. It is an effective, easy and user-friendly way to capture and present your skills and achievements. In a constantly changing labour market, which is becoming more and more international, the Europass CV can help you to **'Showcase your skills'** and make it easier for employers to understand your qualifications and competences. The CV can be completed and updated online in 27 languages (languages of the EU and candidate countries, European Economic Area).

What is the Europass Curriculum Vitae?

A CV to put you at the heart of Europe-wide searches for talent. Europass provides free personal career management tools that work to help your achievements, skills and qualifications get appropriate recognition in Europe and beyond. Europass is an initiative of the European Commission.

Why use the Europass CV?

- The Europass CV is the most widely used CV template in the world. 50 million Europass CVs generated through the online editor since its launch in 2005 (one every 2.5 seconds, equivalent to a 10 km high pile of paper).
- Many employers and education and training providers use the Europass CV as a requirement in applying for a job or study placement.
- Use this clear standardised format, that makes it easy for employers to see your strengths.
- Captures ALL your skills and achievements, including those leading industries say are keys to success in the workforce.

- Explains your qualifications and skills to employers across Europe.
- Save your CV on line, as part of your personal European Skills Passport.
- Access to FREE online template with hints and tips to help you create your unique CV.
- Interoperability with LinkedIn - users can import their LinkedIn profile to create a Europass CV.

How do I complete it?

- Log on to www.europass.ie to create your own on-line CV and European Skills Passport.
- Work your way through the template following the cues and clues.
- Save your CV and any other documents you might need in your European Skills Passport (e.g. cover letters, Certificate Supplement, Diploma Supplement, References) for easy access when you need it.

Where do I find the CV?

- Find the CV and the European Skills Passport on www.europass.ie.
- Follow us on Facebook for alerts on work, study and volunteering opportunities in Ireland and overseas!

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