

Workshopping Together: *Self-Evaluation*

WORKSHOPPING TOGETHER: SELF-EVALUATION

Introduction: 5 minutes

The Facilitator introduces the session and the objectives, including EQAVET indicative descriptors on evaluation, and the workshop as an introductory opportunity to reflect and explore together some issues and approaches to self-evaluation. Self-evaluation goes beyond monitoring - it's not just where you are at with regard to your aims and plans, but tries to find out why you are where you are.

Objective of session:	To support thinking on self-evaluation informed by an EQAVET lens, testing a 'tool'
	To build familiarity with EQAVET indicative descriptors
What does EQAVET aim to do?	Support an evaluation and quality improvement culture
Why?	Promoting mutual trust, mobility, permeability in and across VET provision
How?	Strengthening governance across Europe, nationally, regionally, locally, sectorially, systemically
What do you need?	To use this tool, you may find it useful to 'BYOD' - Bring your own device' so that you can access the EQAVET website during the exercise.

The exercise is two hours' duration approximately.

Task 1 (20 minutes)

Link: www.eqavet.eu/qc/tns/building-your-system/evaluation/descriptors-list.aspx

In plenary, discuss the indicative descriptors on evaluation. Underneath each of the following questions are two contrasting statements, in each case which is more true for your service?

Self-assessment/self-evaluation is periodically carried out under national and regional regulations/frameworks or at the initiative of VET providers

Would you describe your approach to quality assurance as one where:

1. periodic evaluation uses an agreed framework and identifies where improvements can be made or
2. self-evaluation is rare

You may find it helpful to use one or more of the following Building Blocks to support progress against this indicative descriptor:

01

Management Culture

02

Approaches reflect the provider's circumstances

03

A culture of self-assessment

04

Support staff training

05

Use data and feedback to improve VET

06

Involvement of stakeholders

- Evaluation and review covers processes and results/outcomes of education including the assessment of learner satisfaction as well as staff performance and satisfaction

Would you describe your approach to quality assurance as one where:

1. evaluation and review takes account of a full range of views including learners' satisfaction and staff performance
- or
2. evaluation and review only considers a limited range of views and processes

You may find it helpful to use one or more of the following Building Blocks to support progress against this indicative descriptor:

01

Management Culture

02

Approaches reflect the provider's circumstances

03

A culture of self-assessment

04

Support staff training

05

Use data and feedback to improve VET

06

Involvement of stakeholders

- Evaluation and review includes adequate and effective mechanisms to involve internal and external stakeholders

Would you describe your approach to quality assurance as one where:

1. the views of internal and external stakeholders are reflected
- or
2. the evaluation and review focuses mainly on the VET provider's perspective

You may find it helpful to use one or more of the following Building Blocks to support progress against this indicative descriptor:

01

Management Culture

02

Approaches reflect the provider's circumstances

03

A culture of self-assessment

04

Support staff training

05

Use data and feedback to improve VET

06

Involvement of stakeholders

- Early warning systems are implemented

Would you describe your approach to quality assurance as one where:

1. the VET provider has systems in place to predict problems or issues
- or
2. the VET provider does not identify problems or issues at an early stage

You may find it helpful to use one or more of the following Building Blocks to support progress against this indicative descriptor:

02

Approaches reflect the provider's circumstances

05

Use data and feedback to improve VET

06

Involvement of stakeholders

Task 2 Large Sheet (1 hour)

The following are important questions to consider in planning self-evaluation. Discussion is in small groups (30 minutes) with feedback to the plenary (30 minutes).

Analysing the context Who is the primary end user? Who are your three main internal stakeholder groups?	
Identifying goals/objectives State a main objective or priority for the VET provider to self evaluate against:	
Selecting EQAVET indicators Is there an EQAVET indicator that helps with this focus? Do you have a data source for that indicator at your disposal?	
Related inputs, activities, outputs and outcomes Can you list inputs, activities, outputs and outcomes related to the area your evaluation will focus on? These will be sources for your self evaluation.	
Converting implementation effort into evidence based reports and actions taken What evidence is generated at provider/centre/ classroom/workshop level that is relevant to your focus? Do strategies change at local or other levels as a result of evidence collected and can you demonstrate this?	

Task 3 SWOT analysis (15 minutes)

Based on the plenary discussion and your own analysis, in small groups, consider your services strengths, weaknesses opportunities and threats with regard to completing a self evaluation report in your chosen timeframe. Keep it tight- no more than two observations per frame.

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Task 4 Data planning (10 minutes)

In order to prepare for self-evaluation reflection and reporting, some data planning is needed. What do you think your primary source of evidence will be?

IQAVET TOOLKIT	DATA What data? What evidence?
	ACTION I will...

Task 5 *Call to action (5 minutes)*

Your personal response- what will you do to prepare for self evaluation? Will you look more closely at an EQAVET indicator? Case Study? Some local data? Set up a meeting with some colleagues to see if others share a particular concern that you have? Check out your stated commitments regarding a particular programme of work? Note it down!

My concern in self-evaluation is:

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DATA

What data? What evidence?

ACTION

I will...