

Dearbhú Cáilíochta agus Cáilíochtaí Éireann

Quality and Qualifications Ireland

APPROVALS AND REVIEWS COMMITTEE

Note of the twelfth meeting of the QQI Approvals and Reviews Committee, held in the **QQI Boardroom, 26-27 Denzille Lane, Dublin 2 on Friday 14 July 2017 at 11:00 am**

Present:

Dr Kevin Ryan (Chair)
Dr Martin Lyes
Ms Una Buckley
Ms Marie Kehoe-O'Sullivan
Ms Colette Harrison
Ms Mary Sheridan

In attendance:

Ms Gráinne Power, Secretary
Mr Walter Balfe

1. APPROVAL OF AGENDA AND CONFLICT OF INTEREST

The Committee approved the agenda for this meeting and confirmed that there were no conflicts of interest in relation to any of the items of business before the committee.

2. MINUTES OF THE PREVIOUS MEETING

The Committee approved the Minutes of the ARC Meeting held on 10 May 2017 and noted the meeting scheduled for 5 July 2017 had been postponed to this day.

3. NOTES OF THE PREVIOUS MEETING

The Committee approved the Note of the ARC meeting held on 10 May 2017 for publication to the QQI website.

4. MATTERS ARISING FROM THE MINUTES

- 4.1 The Chair requested that the Committee's condolences be expressed to the family of Dr Ann Louise Gilligan RIP (former member of the Committee and QQI Board member) who recently passed away.
- 4.2 The Committee was informed that QQI Executive had drawn to the attention of the Farm Advisory Services Ltd the requirements for Data Protection.

5. QUALITY ASSURANCE PROCEDURES

5.1 Approval of Draft Quality Assurance Procedures: Accounting Technicians Ireland

Walter Balfe joined the meeting to present this item.

Following discussion, the Committee noted the recommendation of the QQI executive (A12/5.1) based on the recommendation of the Quality and Capacity Evaluation Panel report (A12/5.2). Following discussion the Committee approved the draft Quality Assurance procedures of Accounting Technicians Ireland.

Accounting Technicians Ireland is approved to progress to Stage 2 of the access to initial programme validation process.

6. **APPOINTMENT OF NEW MEMBER(S) TO THE COMMITTEE**

6.1 Appointment of Dr Ailsa Crum, QAA Scotland

The Committee noted the appointment of Dr Ailsa Crum from QQA Scotland approved by the QQI Board on 21/22 June 2017 for a 3 year terms. Dr Crum will attend the September meeting of the Committee following induction.

6.2 The Committee noted that Jack Leahy's QQI Board term had finished and in turn his term on the Committee. The Committee further noted the intention of the QQI Board to look at learner representation on the Board and Committees

7. **ANY OTHER BUSINESS**

None