

Dearbhu Cailiochta agus Cailiochtaí Éireann

Quality and Qualifications Ireland

APPROVALS AND REVIEWS COMMITTEE

Notes of the sixth meeting of the QQI Approvals and Reviews Committee, held in the QQI Boardroom, 26-27 Denzille Lane, Dublin 2 on Friday 05 February 2016 at 11:00 a.m.

Present:

Dr Martin Lyes (Chair)

Mr Maurice Buckley

Ms Una Buckley

Dr Trish O'Brien (by phone)

Ms Colette Harrison

In attendance:

Ms Claire Byrne

Mr Walter Balfe

Apologies:

Mr Jack Leahy

Ms Marie Kehoe-O'Sullivan

Dr Kevin Ryan (Chair)

1. APPROVAL OF AGENDA AND CONFLICT OF INTEREST

The Committee APPROVED the agenda for this meeting. Dr Lyes identified a potential conflict of interest with Item 6 of the agenda. It was agreed that he would not participate in the discussion or decision making for this agenda item.

2. MINUTES OF THE PREVIOUS MEETING

The Committee APPROVED the Minutes of the ARC Meeting held on 09 December 2015.

3. NOTES OF THE PREVIOUS MEETING

The Committee APPROVED the Note of the ARC meeting held on 09 December 2015 for publication to the QQI website.

4. MATTERS ARISING FROM THE MINUTES

There were no Matters Arising from the minutes of the meeting held on 09 December 2015.

## 5. UPDATED TERMS OF REFERENCE FOR THE ARC

### 5.1 Terms of Reference:

As agreed at the December 2015 meeting of the Committee, the updated Terms of Reference were presented at this meeting for noting.

Claire Byrne outlined the process used to review the QQI sub-Board committee structure and acknowledged the contribution of the ARC members in this process. The Committee NOTED the updated Terms of Reference for the ARC and the opportunity to input to further revisions, if required, in the future

## 6. QUALITY ASSURANCE PROCEDURES

### 6.1 Approval of Quality Assurance Procedures for Collaborative Provision

Mr Buckley chaired this item and Dr Lyes took no part in the discussion or decision making.

Walter Balfe joined the meeting to provide further information on the proposed consortium for collaborative provision which was the subject of this agenda item, the requirements of QQI's policy for Collaborative Programmes, Transnational Programmes and Joint Awards (2012). He also discussed the experience of the evaluation panel members that undertook the evaluation of the proposed consortium's QA procedures.

The Committee ACCEPTED the recommendation of the evaluation panel to approve the draft Quality Assurance procedures of the following named providers

Saint Nicholas Montessori College Ireland (SNMCI)

Irish College of Humanities and Applied Sciences Limited (ICHAS)

The Open Training College (OTC)

This will enable these providers to submit collaborative programmes for validation to QQI, subject to the limitations set out in the evaluation panel's report.

It was agreed that the Committee would benefit from further biographical detail on members of evaluation panels in the future.

7. ANY OTHER BUSINESS

Dr Lyes resumed the chair. No matters arising.

The Chair closed the meeting.

